



## **Due Diligence**

## **Information Notice**

ENGIE SA, 1 place Samuel de Champlain - 92930 Paris La Défense CEDEX - France, processes your personal data as part of the Due Diligence data processing.

Your personal data is processed to enable the realization of Due Diligence by the Due Diligence Office and the prevention of ethical risks in accordance with ENGIE Group's Due Diligence policies.

The data used for this processing, namely identification data, professional data, data relating to personal life, data relating to potential reputational or anti-corruption background, and data concerning close associates, is collected indirectly through various open data sources.

Your personal data is processed on the basis of all ENGIE's legal obligation, as part of anti-corruption, anti-money laundering processing, and in compliance with the duty of vigilance. Your personal data will be stored for 6 years to respond to requests from anti-corruption agencies to demonstrate the realization of Due Diligence within the applicable legal framework.

Personal data will only be accessible and used internally by the following employees, who may not re-use it for purposes other than those described above: the members of the Due Diligence Office, employees responsible for recruitment for Due Diligence carried out in Human Resources, any employee working on the project subject to Due Diligence and needing to know the results of the report and the administrators of the tool where the Due Diligence reports are stored.

Your data may be transferred outside the European Union, to all countries where the Group is established. Guarantees have been taken to ensure a sufficient level of protection of personal data, namely the implementation of Binding Corporate Rules.

The personal data collected as part of this processing may be shared with our partner Microsoft (located in the United States). Transfers to Microsoft are covered by the signing of Standard Contractual Clauses.

In accordance with the applicable regulations, you may request access, rectification, restriction and erasure of your personal data. You can exercise all these rights by filling in the form available at the following <u>link</u>. You may be asked to provide proof of identity.

ENGIE SA has appointed to the French data protection authority (the CNIL) a Data Protection Officer, whom you can contact by using the form available at the following <u>link</u> or by letter at ENGIE SA -Service du DPO -1 place Samuel de Champlain -92930 Paris La Défense.

If you believe, after contacting us, that your data protection rights may have been breached or that the system does not comply with the data protection rules, you have the right to lodge a complaint to the CNIL.



Data Privacy Department : <u>privacy@engie.com</u>